

## Areas of Opportunity

October 30, 2017

### Chemical Operator

**Responsibilities Include:**

- Responsible for accurately adding and recording the required material amount specified.
- Responsible for meeting all required quality criteria, including specified appearance.
- Follow all written manufacturing formulations operating instructions.
- Gather and record operating information and data.
- Responsible for safety.
- Continually work towards developing new and efficient manufacturing procedures.
- Assist in training of new Chemical Operators.
- Participate in problem resolution as it relates to quality issues with batches.
- Responsible for accurate computer inventory systems data.
- Work to ensure the operability of equipment is maintained to high standards.
- Knowledgeable in handling of chemical spills and actively participates in clean up.
- Maintenance of good housekeeping standards at all times.
- Performs other duties as assigned.

**Qualifying candidates must have:**

- High school diploma or general education degree (GED).
- 1+ years of related experience and/or training.

### Maintenance Technician I

**Responsibilities Include:**

- Forklift/Manlift skills
- Auto/truck skills
- Air compressor skills
- Boiler/steam system skills
- Generator skills.
- Piping skills
- Metal Fabrication skills
- Plumbing skills
- General mechanical skills
- Building skill
- Performs other duties as assigned.

**Qualifying candidates must have:**

- High school diploma or general education degree (GED) required
- 5+ years of related experience and training.

*(continued)*



## Packaging Operator II

### Responsibilities Include:

- Execute and coordinate the packing of containers from manufacturing/storage tanks.
- Comply with written packaging instructions to include sampling process.
- Confirm that batch appearance matches specified appearance for product.
- Maintain clean containers with legible labels.
- Clean empty tanks and pump, lines, etc.
- Properly store and label of partially filled product containers. Accurately maintain weight and location through ongoing cycle counts.
- Generate batch report in order to review accuracy of the packaged weights of containers.
- Scan all batch records in a timely manner to provide permanent records.
- Work to ensure the operability of equipment is maintained to high standards.
- Knowledgeable in handling of chemical spills and actively participates in clean up.
- Maintenance of good housekeeping standards at all times.
- Performs other duties as assigned.

### Qualifying candidates must have:

- High school diploma or general education degree (GED).
- 3+ years of related experience and training.
- Proven Leadership Skills and/or Training.
- Forklift Experience.
- CDL License desirable.

## Quality Analyst II

### Responsibilities Include:

- Able to interface with other departments on technical issues.
- Complete testing in accordance to test sheet instructions for finished products, raw materials, and samples submitted to the QC Lab.
- Capable of independent operation within lab setting with minimal supervision.
- Conducts analysis of sample submitted in the QC lab without guidance or after consultation with others.
- Understands test mechanisms and will make independent interpretation on the results.

### Qualifying candidates must have:

- High school diploma or general education degree (GED).
- 2+ years of related quality experience.
- Experience in testing of pH, titrations, viscosity etc.
- Leadership skills required.

